

Writing a Resume for an Environmental Safety and Health Position

The Environmental Safety and Health profession is a profession that is responsible for the organization of occupational health and safety, workers compensation, and the compliance of different environmental activities. Your resume should portray a competence in the field, correctly identify your skills, and market you as well. Food, water, and sanitation safety is an honorable career and should be treated with professionalism. Your resume should include contact information, your objective, work experience, and your qualifications. Contact information is where you provide a permanent address, a phone number, and an email address. The objective briefly explains your goals in the field and what you have to offer the company, while the work experience section is where you expound on your professional experience, detailing your experiences, positions you've held, and your accomplishments. You should mention major responsibilities, such as investigating hazardous conditions and outbreaks of diseases, collecting samples for analysis and research, etc. Statements of certifications on the other hand indicate your qualifications are in line with the requirements of an Environmental Health and Safety Officer, such as being a certified hazard material officer, or certified environmental trainer.

The Environmental Safety and Health profession is a profession that is responsible for the organization of occupational health and safety, workers compensation, and the compliance of different environmental activities. Therefore, your resume should portray a competence in being able to handle the basic requirements of the profession. Bear in mind that the candidate with the strongest resume is most likely to get the job. Your resume is a tool that sells or markets you. The employer should be able to see, at a glance, what to expect from you and what you can contribute to the company to yield the required results.

Here are some sections you want to be sure to include in your Environmental Safety and Health resume:

- **Contact Information** – this is where you give your permanent address, a phone number at which you can easily be reached, and an email address.
- **Objective** – briefly explain your experience and goals in Environmental Safety and Health and what you have to offer the company.
- **Work Experience** – this is the most important segment in which you will expound upon your professional experience. You have to bear in mind that there are other people eyeing the same position, so detail your experiences in a manner that suggests you are the best choice for the position. Give details about the positions you've held and mention all the duties and major tasks you've had in the environmental field, being sure to use key words and professional terminology. However, the excessive usage of professional jargon will lead to your resume appearing too ostentatious. Remember to list your most recent experiences first. Enumerate your accomplishments by using timeframes and numbers. This also reflects your competence as job seeker.
- **Responsibilities** – You should mention the major responsibilities you've had in the work experiences you provide. For example, you can state how you investigated hazardous conditions and outbreaks of diseases, collected samples for analysis and research, etc. In other words, you should give a brief overview of the skills, knowledge, and experiences that have impacted positively on your career, along with achievements

gained in your career path. Tailoring resumes to fit specific job requirements is a vital tool in being able to create a selling resume. You have to place yourself at the highest available level to increase your chances of getting hired.

- **Qualifications** – This is the section where you state your certifications and licenses. You have to bear in mind that these qualifications have to be in line with the requirements of an Environmental Health and Safety Officer. For example, you should be a certified hazard material officer, certified environmental trainer, etc. These should be in bullet points along with your academic qualifications.

These are just a few tips on what an Environmental Health and Safety resume should look like. They will help you be well placed for the job you desire and correctly identify and market your skills. Dealing with food, water and sanitation is an honorable career and should be treated with the utmost professionalism.