PEGGY D.

123 Anywhere Road • Anywhere, OH 00000 (555) 555-1234 • peggyd@email.com

NUTRITIONIST

A skilled community nutritionist with 13 years of experience and proven counseling and administrative skills. Experience working with the Women, Infants, and Children (WIC), the National School Lunch, Child and Adult Care Food, and Summer Food Service programs with expertise in focused nutrition counseling to families regarding dietary needs. Resourceful, versatile, creative, detail-oriented, and works well independently and as part of a team.

RELEVANT EXPERIENCE

200X-present Nutritionist

Greater Columbus Community Food Bank, Columbus, OH

- Coordinate and conduct after-school nutrition programs for community agencies.
- Perform food pantry demonstrations for member agencies.
- Conduct training of nutrition evaluation systems to help agencies select more nutritious foods for their clients.

200X-200X Coordinator

Indiana Department of Education, Indianapolis, IN

- Planned and coordinated the Child and Adult Care Food Program (CACFP) in child and family day care and adult day care programs.
- Provided technical assistance and training to schools, institutions, childcare centers, and summer food program sites that were child nutrition programs.
- Prepared corrective action for sponsoring agencies and worked with staff to ensure compliance with federal regulation.

199X-200X Nutritionist

Bureau of Public Health, Office of Child Nutrition, Indianapolis, IN

- Coordinated and conducted annual monitoring of eight Women, Infants, and Children (WIC) programs.
- Provided technical assistance to local agencies to ensure compliance with federal regulation.
- Interpreted federal regulations to write policy that was suitable for local agencies to implement.

199X-199X **Nutritionist**

Women, Infants, and Children (WIC), Indianapolis, IN

- Provided dietary counseling and nutritional assessment to WIC participants.
- Served as a nutrition resource for health care providers.
- Developed, evaluated, and implemented lesson plans for nutrition education classes.

CONTRACT WORK

Currently under contract with Princess Youth organization to develop menus for the National School Lunch Program.

EDUCATION

199X **Bachelor of Arts** in Nutrition, minor in Biology

Purdue University, West Lafayette, IN

200X-Present Masters in Business Administration coursework, Healthcare Professionals Program

Chatham University

Graduation scheduled in 200X